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Discussion Paper: Towards a Research Data Management Policy for [\[insert\]](#)

APPENDIX - EXAMPLE ASPIRATIONAL HIGH-LEVEL RDM POLICY

The University of Edinburgh's Research Data Management Policy consists of the following 10 key points (copied below). This is available online: <http://www.ed.ac.uk/both-departments/information-services/about/policies-and-requirements/research-data-policy> an informative background document is also available here: <http://www.doc.ic.ac.uk/doc/icsa/rdm/research-data-policy.pdf>

This policy for managing research data was approved by the University Court on 16 May, 2011. The University adopts the following policy on Research Data Management. It is acknowledged that this is an aspirational policy, and that implementation will take some years.

1. Research data will be managed to the highest standards throughout the research data lifecycle as part of the University's commitment to research excellence.
2. Responsibility for research data management through a sound research data management plan during any research project or programme lies primarily with Principal Investigators (PIs).
3. All new research proposals (from date of adoption) must include research data management plans or protocols that explicitly address data capture, management, integrity, confidentiality, retention, sharing and publication.
4. The University will provide training, support, advice and where appropriate guidelines and templates for the research data management and research data management plans.
5. The University will provide mechanisms and services for storage, backup, registration, deposit and retention of research data assets in support of current and future access, during and after completion of research projects.
6. Any data which is retained elsewhere, for example in an international data service or domain repository should be registered with the University.
7. Research data management plans must ensure that research data are available for access and re-use where appropriate and under appropriate safeguards.
8. The legitimate interests of the subjects of research data must be protected.
9. Research data of future historical interest, and all research data that represent records of the University, including data that substantiate research findings, will be offered and assessed for deposit and retention in an appropriate national or international data service or domain repository, or a University repository.
10. Exclusive rights to reuse or publish research data should not be handed over to commercial publishers or agents without retaining the rights to make the data openly available for re-use, unless this is a condition of funding.

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